



Methodist Women in Britain
World Church Liaison Officer 2021-2026



Role Description

The aims of MWiB:

- Bringing women together to know Christ and to make him known.
- Encouraging, equipping and enabling women to serve God in the church, the community and the world.
- Connecting women in Britain with women worldwide.

The World Church Liaison Officer is a member of the Executive of Methodist Women in Britain and the main international link for the movement, liaising with the World Federation Area President and with the Global Relationships team in the British Methodist Church. She will, where possible, attend MWiB and WFM&UCW meetings and events as required. She will hold office for five years, from August 2021 to August 2026.

Responsibilities within the Executive of Methodist Women in Britain

The Executive officers, as a team, facilitate the Forum, the Connexional governing body of MWiB. They prepare for Forum meetings, implement the decisions of the Forum, and take the work forward between Forum meetings. Executive officers provide information, spiritual stimulus and leadership in a way which releases the gifts of the Forum members. All the officers share the responsibility to communicate effectively and to advocate the aims of the movement, building mutual trust and contributing their varied skills and talents to the common task. They may not all have the same capacity for travel, but will nevertheless inform themselves about the work of MWiB and WFM&UCW and issues which affect women in Britain and around the world.

The World Church Liaison Officer shall:

- Attend five Executive meetings and two Forum meetings each year.
- Ensure that the annual Easter Offering service is prepared and advocated around the Connexion to raise money for the Methodist Church's World Mission Fund.
- Write a prayer diary once a quarter.
- Encourage applications for Empowerment Gifts, receive applications, then summarise and collate all applications to present to the Executive and Forum.
- Along with the World Federation Area President, plan the annual World Federation Day event in October.
- Sit on the Global Relationships Committee on behalf of MWIB.
- Attend and support the annual Methodists for World Mission conference.
- Be part of the planning group alongside the World Federation Area President for the World Federation Area Seminar, which takes place every five years.
- Liaise regularly with the World Federation Area President, the British Helen Kim Memorial Scholar, the Global Relationships Team, and female mission partners serving overseas.
- Write occasional articles for the *Methodist Recorder* and other publications.
- Undertake speaking engagements as invited across the Districts of the Methodist Church in Britain (optional).
- Attend other World Federation and MWIB events as required such as the World Federation World Assembly, Area Seminar, national MWIB conference, Methodist Church Conference fringe event, creativity day, new reps training day, etc.
- Perform other tasks as agreed with the Executive Team.

All expenses entailed in carrying out this role are re-imbursed by MWiB or WFM&UCW. An application form and further details about the MWiB Executive and the World Federation of Methodist and Uniting Church Women can be found on the website www.mwib.org.uk or email the MWiB Communications Officer communications@mwib.org.uk

For questions about the role contact Carolyn Lawrence wfmucw@mwib.org.uk

Closing date for applications is Monday 2nd March 2020

Interviews will be held at Methodist Church House on Thursday 19th March 2020